



## **BOARD OF PUBLIC WORKS MEETING MINUTES**

### **August 7, 2013**

Meeting of the: **BOARD OF PUBLIC WORKS OF THE CITY OF NEW HOLSTEIN**  
Date/Time: **Wednesday, August 7, 2013 at 8:00 a.m.**  
Location: **City Hall, 2110 Washington St, New Holstein WI 53061**  
Members Present: Bob Bosma, Jerry Hallstrom, Ken Draheim, Fran Schmitz  
Others Present: Bob Depies, Chief Brian Reedy, Mayor Dianne Reese, Randy Jaeckels

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The meeting was called to order by Board Chairperson Bosma.

It was duly noted that the meeting was properly announced.

Roll call was taken by City Clerk Langenfeld.

A motion was made by Draheim, seconded by Hallstrom, and carried to approve the Agenda as presented.

A motion was made by Draheim, seconded by Schmitz, and carried to approve the minutes from the previous meeting.

Neither Public Participation nor Communications occurred.

The Board reviewed the 2014 – 2018 Capital Projects.

The manhole cover on Wisconsin Avenue has been repaired to the satisfaction of resident Eugene Winkel.

City Clerk Langenfeld informed the Board of an extension development on Lisa Lane. Dave Schneider will be constructing his home in the spring of 2014 and has requested improvements on his lot. Randy Jaeckels informed the Board that he has contacted Robert E. Lee to include the project with the current street project on Jefferson Street.

Depies and Langenfeld informed the Board that they have not finalized a proposed plan for notifying those who put up Memorial Benches on maintenance options.

Bosma updated the Board on the Sidewalk Repair project. He has requested that the letters set to be mailed in 2014 are sent in March or April. In the future sidewalks should be inspected according to our City's Ordinance.

Bosma informed the Board that the Human Resource Committee will be reviewing the evaluation process and that the evaluations will be distributed in the next few weeks.

City Clerk Langenfeld reviewed the Public Works Department Financials for the month of July.

Depies provided the following update: crosswalks are being painted; crack filling; baseball scoreboards are being installed; new playground equipment will be installed in Kiwanis Park; Landfill will need maintenance work in order to comply with the DNR's requirements on drainage and signage at the site; reflectivity signs are in and need to be installed; Jefferson Street project will begin within the week; compost is finally being sold.

Future agenda items include: meet in two weeks to review the budget prior to the September 4, 2013 meeting.

Being no further business, the meeting adjourned.

Cassandra Langenfeld, City Clerk